



Server

FLSA Status: Non- Exempt
Department: Food and Beverage Kitchen
Reports: Exec. Chef/F & B Director or Banquet Manager
General Purpose:

Serves guests food and beverage items in a prompt, professional and courteous manner.

Essential Duties:

- ◆ Provides immediate attention to all guests upon seating.
- ◆ Describes specials of the day to the guests. Answers questions regarding any menu item and offers suggestions of menu items when appropriate.
- ◆ Takes food and beverage orders from guests and delivers food to guests promptly after preparation.
- ◆ Follows-up with guest to ensure satisfaction. Replenishes items as needed.
- ◆ Participates in pre-shift meetings and taste tests.
- ◆ Maintains organized workstation and side work duties.
- ◆ Utilizes Point of Sales System.
- ◆ Follows established standards for greeting, cocktails service, food delivery and general service techniques.
- ◆ Practices tray service for all food and beverage service.
- ◆ Incorporates safe work practices in job performance.
- ◆ Performs other duties.

Education/Experience:

High school diploma or general education degree (GED) and one to three months related experience and/or training, or equivalent combination of education and experience.

Physical Demands:

Frequently stands, uses hands to finger, handle, or feel, talk, hears, tastes and smells. Regularly walks and reaches with hands and arms. Occasionally sits, climbs, balances, stoops, kneels, crouches, or crawls. Regularly lifts up to 25 pounds and occasionally lifts up to 50 pounds.

Environment/Noise:

Occasionally works in outdoor weather conditions. Noise level is moderate.

Certificates/Licenses:

Sanitation Training and Alcohol Awareness Training.

Job Knowledge, Skill, and Ability Preferences

- ◆ Ability to read and speak English may be required in order to perform the duties of the job (e.g. the associates may be required to communicate with English speaking customers or co-workers, the manuals for the equipment the associates may use are in English).
- ◆ Meets state age requirements for handling alcoholic beverages.

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the

current job, management reserves the right to revise the job description when circumstances change; e.g., emergencies, rush jobs, changes in personnel, workload, technological developments, etc.

"I have read this job description and certify that I can perform all essential job functions without a significant risk of the health or safety of myself or others that cannot be eliminated by reasonable accommodation

Signature

Date